MINUTES OF THE REGULAR MEETING BOARD OF TRUSTEES TOWN AND COUNTRY PUBLIC LIBRARY DISTRICT SEPTEMBER 9, 2024

PRESENT: President David Burroughs, Vice-President Mary Cherry, Secretary

Kelly Gagne, and Trustees Brandi Krall, Christine Porter, and Matt

Timko; Library Director Megan Shumaker.

ABSENT: Treasurer Ann Jumonville

ALSO PRESENT: Staff Members Tim Fitzpatrick, Jamie Gehin, Suzann

Gemini, Bronwen Heneghan, and Kathy Semrick; Friends

of the Library President Joan Hansen

I. CALL TO ORDER

President Burroughs called the Regular Meeting of the Board of Trustees of the Town and Country Public Library District to order at 7:15 p.m.

II. ROLL CALL

President Burroughs requested the roll be called. All were present except Treasurer Jumonville.

III. ADDITIONS TO THE AGENDA

None

IV. ADOPTION OF THE AGENDA

Vice-President Cherry **moved to adopt the agenda as written.** Trustee Timko seconded the motion.

AYES: ALL

NAYS: NONE

ABSENT: JUMONVILLE ABSTAIN: NONE

MOTION CARRIED

V. APPROVAL OF MINUTES FROM PREVIOUS MEETING(S)

Discussion of Minutes from the Regular Session of the Regular Meeting on August 12, 2024, and from the Executive Session of the Regular Meeting on August 12, 2024, was tabled until the next meeting.

VI. PUBLIC COMMENT

None

VII. FRIENDS OF THE LIBRARY

Friends of the Library President Joan Hansen reported that the Book Nook continues to do well with \$382.25 raised in August, including \$55.00 raised from the leatherbound Louis L'Amour collection. President Hansen indicated that the Friends of the Library reported that the Friends held their annual meeting and re-elected the current roster of officers with Joan Hansen as President and Treasurer and Pat Schuberg as Secretary. Jacqui Fountain heads the Book Nook efforts. This year, the Friends donated \$4000 to the Library, in addition to the \$250 donation made to support Outreach and the \$250 donation made to support the Christmas Stroll. Thank you Friends! The Friends Coffee Bar will resume in September with the Friends hosting a coffee gathering on the 2nd Saturday of the month from 10:30 AM to noon.

VIII. TREASURER'S REPORT

The Library received the fourth of seven tax distributions for the fiscal year in the amount of \$23,898.11, up ~\$1,000 from 2023.

The Library had 1 CD in the amount of \$240,000 mature in August 2024. The Library has CDs in the amount of \$240,000 maturing in October 2024, November 2024, December 2024, February 2025, and March 2025. The Library purchased 2 CDs in the amount of \$240,000, 1 maturing in 6 months and 1 maturing in 9 months.

The Arnold and Mildred Erickson Fund Grant was received in the amount of \$2546.00.

On August 31, 2024, the Library had \$1,376,308.59 cash on hand in the General Fund and \$300,169.00 cash on hand in the Special Reserve Fund for a total of \$1,676,477.59. President Burroughs moved to approve the Treasurer's Report for August 2024, and to enter the trial balance ending August 31, 2024, into the public record. Secretary Gagne seconded the motion.

AYES: ALL NAYS: NONE

ABSENT: JUMONVILLE ABSTAIN: NONE

MOTION CARRIED

IX. LIBRARY DIRECTOR REPORT

• The Elburn Days Parade went well with 15 people representing the Library, including 2 Board members and 2 patron volunteers. Thank you to all who volunteered! Page Turner joined the parade

and will be appearing next at the Christmas Stroll on December 7, 2024.

- Budget and Appropriations hearing scheduled for September 23, 2024 was publicized.
- Registration opened on August 19, 2024, for fall programming. Many patrons were on site for in person enrollment as the Library opened, with 287 in the first hour and 838 registrations in the first day.
- September is Library Card Sign-Up Month and patrons can participate in a Scavenger Hunt at the Library and can receive a 10% discount at Island Express.
- Planning for January-May programs is underway.
- · Completed and submitted IPLAR.
- · Received the Arnold and Mildred Erickson Grant.
- The Library will be adding Kanopy, a video streaming service, to its digital portfolio.

X. LIBRARY STAFF REPORTS

As outlined in Director's report.

XI. COMMITTEE REPORTS

- A. Personnel None
- B. Policy None
- C. Finance None
- D. Building and Grounds None

XII. OLD BUSINESS

Repair work on the sidewalk at the Library has been completed.

XIII. NEW BUSINESS

Next steps in the refurbishment of the fireplace area include a follow up meeting with President Burroughs, Director Shumaker, and Dewberry. Community survey regarding library needs and opportunities will be continued through the month of September.

XIV. ADJOURN

Vice-President Cherry **moved to adjourn the meeting.** Trustee Porter seconded the motion.

AYES: ALL NAYS: NONE

ABSENT: JUMONVILLE ABSTAIN: NONE

MOTION CARRIED

The Regular Meeting of the Board of Trustees of the Town and Country Public Library District was adjourned at 7:53 p.m.

Kelly Gagne, Socretary

David Burroughs, President