

**MINUTES OF THE DECENNIAL COMMITTEE ON LOCAL
GOVERNMENT EFFICIENCY MEETING
TOWN AND COUNTRY PUBLIC LIBRARY DISTRICT
MAY 8, 2023**

PRESENT: President David Burroughs, Vice-President Heidi Casburn, Secretary Kelly Gagne, and Trustees, Ann Jumonville, Brandi Krall, and Karen Morrison; Library Director Emily Hoffman.

ABSENT: Trustee Mary Cherry

ALSO PRESENT: Staff Members Tim Fitzpatrick, Suzann Gemini, Bronwen Heneghan, Gina Knowlton, Megan Shumaker, and Kathy Semrick; Friends of the Library President Joan Hansen; Sue Butcher and Matt Timko, members of the public.

I. CALL TO ORDER

President Burroughs called the Town and Country Public Library District's Decennial Committee on Local Government Efficiency Meeting to order at 7:05 p.m.

II. ROLL CALL

President Burroughs requested the roll be called. All were present except Trustee Cherry. NOTE: the (2) patron committee members have not yet been identified, but the quorum of 7 required to meet is present.

III. PUBLIC COMMENT

None

IV. DISCUSSION TO IDENTIFY COMMITTEE AND SET DEADLINES FOR NEXT STEPS

The RAILS Memo issued by Julie Tappendorf of Ancel Glink was reviewed to provide guidance on requirements and timelines for the Town and Country Public Library's Decennial Committee on Local Government Efficiency. It is understood that the Committee must include the full Board of Trustees, 2 Staff members, the Library Director, and 2 patrons. The 2 Staff members that will be on the committee are Business Manager Suzann Gemini and Technical Services Manager Bronwen Heneghan.

There is consensus by the Committee members that Board President Burroughs will be the Committee Chairman.

Suggestions for patron Committee members should be forwarded to Board President Burroughs.

Committee members Director Hoffman and Suzann Gemini will begin to draft the Committee's Report on Local Government Efficiency using Exhibit A from the Ancel Glink memo as a template.

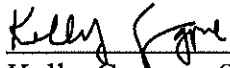
The Committee plans to reconvene for a meeting in September to review the draft Report and identify next steps required to finalize the Committee's Report

At 7:22 p.m. Secretary Gagne moved to **adjourn the meeting**. Trustee Morrison seconded the motion.

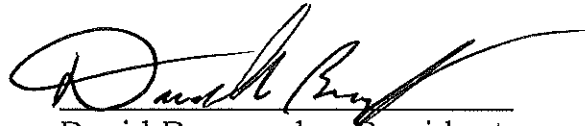
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|----------------|---------------|-----------------|-------------|
| AYES: | ALL | NAYS: | NONE |
| ABSENT: | CHERRY | ABSTAIN: | NONE |

MOTION CARRIED

The Meeting of the Town and Country Public Library District's Decennial Committee on Local Government Efficiency was adjourned at 7:23 p.m.



Kelly Gagne, Secretary



David Burroughs, President