

**MINUTES OF THE REGULAR MEETING  
BOARD OF TRUSTEES  
TOWN AND COUNTRY PUBLIC LIBRARY DISTRICT  
APRIL 10, 2023**

**PRESENT:** President David Burroughs, Vice-President Heidi Casburn, Secretary Kelly Gagne, and Trustees Mary Cherry, Ann Jumonville, Brandi Krall, and Karen Morrison; Library Director Emily Hoffman.

**ABSENT:** None

**ALSO PRESENT:** Staff Members Tim Fitzpatrick, Suzann Gemini, Bronwen Heneghan, Megan Shumaker, and Kathy Semrick; Friends of the Library President Joan Hansen; Carl Klemaier and Matt Timko, members of the public.

**I. CALL TO ORDER**

President Burroughs called the Regular Meeting of the Board of Trustees of the Town and Country Public Library District to order at 7:17 p.m.

**II. ROLL CALL**

President Burroughs requested the roll be called. All were present.

**III. ADDITIONS TO THE AGENDA**

None

**IV. ADOPTION OF THE AGENDA**

Trustee Cherry **moved to adopt the agenda as written.** Trustee Morrison seconded the motion.

**AYES: ALL**

**NAYS: NONE**

**ABSENT: NONE**

**ABSTAIN: NONE**

**MOTION CARRIED**

**V. APPROVAL OF MINUTES FROM PREVIOUS MEETING(S)**

Discussion of Minutes for the Regular Session of the Regular Meeting on March 13, 2023, were tabled until the April 2023, meeting.

**VI. PUBLIC COMMENT**

Matt Timko and Carl Klemaier introduced themselves to the Board and expressed interest in learning more about volunteering on the Board.



David Burroughs. The Library received great feedback on the services and support we provide to the community.

**X. DECENNIAL COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY**

As mentioned at the March meeting, some guidance about the committee requirements have been provided. The Committee is required to meet at least 3 times. Suzann Gemini and Bronwen Heneghan have volunteered to represent the Library staff on the committee. The internal target will be to complete the required report by the end of the calendar year, but the requirement is 18 months.

Trustee Jumonville **moved to form a Committee to study local efficiencies and prepare a written report with any recommendations on efficiencies, as required by the DECENNIAL COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY ACT, 50 ILCS 70/1.** Trustee Krall seconded the motion.

<b>AYES:</b>	<b>ALL</b>	<b>NAYS:</b>	<b>NONE</b>
<b>ABSENT:</b>	<b>NONE</b>	<b>ABSTAIN:</b>	<b>NONE</b>

**MOTION CARRIED**

**XI. LIBRARY STAFF REPORTS**

Covered in Section IX.

**XII. COMMITTEE REPORTS**

- A. Personnel – None
- B. Policy – None
- C. Finance – Meeting to discuss draft working budget
- D. Building and Grounds – None

Secretary Gagne **moved to approve the amended *Circulation* policy.** Trustee Morrison seconded the motion.

<b>AYES:</b>	<b>ALL</b>	<b>NAYS:</b>	<b>NONE</b>
<b>ABSENT:</b>	<b>NONE</b>	<b>ABSTAIN:</b>	<b>NONE</b>

**MOTION CARRIED**

**XIII. PRESENTATION FOR HEIDI CASBURN AND KAREN MORRISON**

Trustees Casburn and Morrison were presented with gifts from the Library, in appreciation for their dedication and service to the Library and to the community. Thank you Heidi and Karen!

**XIV. EXECUTIVE SESSION TO DISCUSS PERSONNEL AND LITIGATION**

At 8:12 p.m. Secretary Gagne **moved to go into Executive Session to discuss items relating to personnel and litigation and to reconvene to take no action.** Trustee Krall seconded the motion.

**ROLL CALL VOTE:**

<b>AYES:</b>	<b>Burroughs</b>	<b>Casburn</b>
	<b>Cherry</b>	<b>Gagne</b>
	<b>Jumonville</b>	<b>Krall</b>
	<b>Morrison</b>	
<b>NAYS:</b>	<b>NONE</b>	
<b>ABSENT:</b>	<b>NONE</b>	<b>ABSTAIN: NONE</b>

**MOTION CARRIED**

At 8:35 p.m. Vice-President Casburn **moved to reconvene to the Regular meeting to take no action.** Trustee Morrison seconded the motion.

**XV. OLD BUSINESS**

None.

**XVI. NEW BUSINESS**

None.


**XVII. ADJOURN**

Trustee Morrison **moved to adjourn the meeting.** Vice-President Casburn seconded the motion.

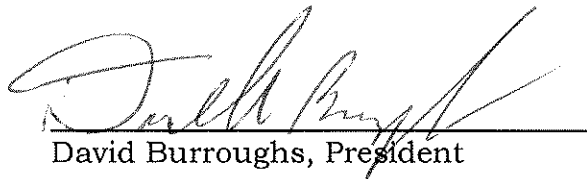
<b>AYES:</b>	<b>ALL</b>	<b>NAYS:</b>	<b>NONE</b>
<b>ABSENT:</b>	<b>NONE</b>	<b>ABSTAIN:</b>	<b>NONE</b>

**MOTION CARRIED**

The Regular Meeting of the Board of Trustees of the Town and Country Public Library District was adjourned at 8:37 p.m.



Kelly Gagne, Secretary



David Burroughs, President