

**MINUTES OF THE REGULAR MEETING  
BOARD OF TRUSTEES  
TOWN AND COUNTRY PUBLIC LIBRARY DISTRICT  
JANUARY 9, 2023**

**PRESENT:** President David Burroughs, Vice-President Heidi Casburn, Secretary Kelly Gagne, and Trustees Ann Jumonville, Karen Morrison, and Rebecca Stock; and Library Director Emily Hoffman.

**ABSENT:** Trustee Mary Cherry

**ALSO PRESENT:** Staff Members Bronwen Heneghan, Gina Knowlton, and Kathy Semrick; Friends of the Library President Joan Hansen

**I. CALL TO ORDER**

President Burroughs called the Regular Meeting of the Board of Trustees of the Town and Country Public Library District to order at 7:17 p.m.

**II. ROLL CALL**

President Burroughs requested the roll be called. All were present except Trustee Cherry.

**III. ADDITIONS TO THE AGENDA**

None

**IV. ADOPTION OF THE AGENDA**

Vice-President Casburn **moved to adopt the agenda as written.** Trustee Morrison seconded the motion.

**AYES: ALL**

**NAYS: NONE**

**ABSENT: Cherry**

**ABSTAIN: NONE**

**MOTION CARRIED**

**V. APPROVAL OF MINUTES FROM PREVIOUS MEETING(S)**

Minutes for the Regular Session of the Regular Meeting on December 12, 2022, were discussed.

Trustee Jumonville **moved to approve Minutes for the Regular Session of the Regular Meeting on December 12, 2022, as amended.** Trustee Stock seconded the motion.

- Wished Dwayne Nelson well on his second retirement from the Library.
- Worked on updates to the Circulation Desk and Meeting room.
- Participated in the Elburn Parks Commission focus group.
- Professional development topics included Gender Inclusive Librarianship and Homelessness.
- Scheduled March early voting and April consolidated election day voting.
- Scheduled March Chamber meeting at the Library.
- Passport appointments continue to be a popular service.

**X. LIBRARY STAFF REPORTS**

Covered in Section IX.

**XI. COMMITTEE REPORTS**

- A. Personnel – None
- B. Policy – Policies were reviewed by Library’s Legal counsel and minor changes were recommended. Director Hoffman will revise based on counsel feedback and distribute to the Policy Committee.
- C. Finance – None
- D. Building and Grounds – None

**XII. EXECUTIVE SESSION TO DISCUSS PERSONNEL AND LITIGATION**

None.

**XIII. SEMI-ANNUAL REVIEW OF EXECUTIVE SESSION MINUTES**

Executive session minutes from the Executive Session of the Regular Meeting of September 12, 2022, were discussed. Secretary Gagne **moved to withhold release of the Executive Session Minutes for the Regular Board Meetings for the 6-month period ending December 31, 2022, into the public record.** Trustee Cherry seconded the motion.

<b>AYES:</b>	<b>ALL</b>	<b>NAYS:</b>	<b>NONE</b>
<b>ABSENT:</b>	<b>NONE</b>	<b>ABSTAIN:</b>	<b>NONE</b>

**MOTION CARRIED**

**XIV. OLD BUSINESS**

None.

**XV. NEW BUSINESS**

None.

**XVI. ADJOURN**

Trustee Cherry **moved to adjourn the meeting.** Vice-President Casburn seconded the motion.

**AYES: ALL**

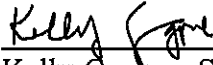
**NAYS: NONE**

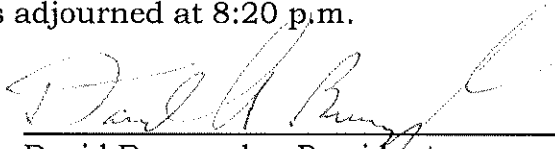
**ABSENT: NONE**

**ABSTAIN: NONE**

**MOTION CARRIED**

The Regular Meeting of the Board of Trustees of the Town and Country Public Library District was adjourned at 8:20 p.m.

  
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Kelly Gagne, Secretary

  
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David Burroughs, President