



**AYES: ALL NAYS: NONE**

**ABSENT: Casburn, Gagne, Stock ABSTAIN: NONE**

**MOTION CARRIED**

Secretary Gagne arrived at 7:21 PM

**VI. PUBLIC COMMENT**

None

**VII. FRIENDS OF THE LIBRARY**

Joan Hansen of the Friends reported that the Book Nook continues to do well and raised over \$220.00 last month.

Joan Hansen indicated that the Friends of the Library group is set up to receive Amazon Smile contributions and encourages Library supporters to identify the Friends as their Amazon Smile beneficiaries.

**VIII. TREASURER'S REPORT**

Expenditures for June were marginally above the Library's target due to an increase in regular expenses. The Library's Fiscal Year ended in June and the Library, as anticipated, demonstrated progress over the year toward its long term fiscal goals. Tax income was received in June in the amount of \$704,766.51 for the 2022-2023 Fiscal Year. There was \$400,133 cash on hand on June 30, 2022. Acting Treasurer Burroughs **moved to approve the Treasurer's Report for June 2022, and to enter the trial balance ending June 30, 2022, into the public record.** Secretary Gagne seconded the motion.

**AYES: ALL NAYS: NONE**

**ABSENT: Casburn, Stock ABSTAIN: NONE**

**MOTION CARRIED**

**IX. REVIEW AND APPROVE WORKING BUDGET FOR FY 2022-2023**

The Draft Library Working Budget was discussed. Small adjustments were made to the Working Budget to more accurately reflect current and anticipated spend in an inflationary economy while continuing to rebuild the financial reserves of the Library and support the Strategic Plan of the Library.

Trustee Morrison **moved to approve the Library Working Budget for FY 2022-2023.** Trustee Cherry seconded the motion.

**ROLL CALL VOTE:**

**AYES:**        **Burroughs**        **Cherry**  
                  **Gagne**            **Jumonville**  
                  **Morrison**

**NAYS:**        **NONE**

**ABSENT:**    **Casburn, Stock**    **ABSTAIN: NONE**

**MOTION CARRIED**

**X. COMMITTEE ASSIGNMENTS**

Current committee assignments are as follows:

Finance: President Burroughs and Trustee Jumonville  
Personnel: Vice-President Casburn and Trustee Cherry  
Policy: Secretary Gagne and Trustee Morrison

Discussions about Committee Assignments for FY 2022-2023 will be postponed until more Trustees are present.

**XI. LIBRARY DIRECTOR'S REPORT**

The Library Director's report was reviewed, including the following topics:

- Received the Per Capita grant for \$17,438.93 from the State Library. Grant monies will be used to bolster the adult and youth collections.
- The large June tax distribution was above last year's distribution by about \$16,000, despite a drop in population in the district.
- The Special Event Calendar was generated, including local events like the Holiday Stroll and the Elburn Days Parade as well as National events like National Library week and Library Card sign-up month.
- Staffing is challenging, but new employee onboarding continues.
- The Summer Reading program is ongoing.
- Circulation was up 35% in June from last year.
- 92 new cards were issued.
- Voting at the Library resumed on election day and went smoothly.
- Page and the rest of the Library team are preparing for the Elburn Days Parade in August!

**XII. LIBRARY STAFF REPORTS**

Library Communication Manager Tim Fitzpatrick designed new T-shirts to support and raise awareness for the Library.

**XIII. COMMITTEE REPORTS**

- A. Personnel – None
- B. Policy – None
- C. Finance – None
- D. Building and Grounds – None

**XIV. SECRETARY’S MINUTES AUDIT**

Trustees Cherry and Morrison will do the audit of the Secretary’s Minutes.

**XV. APPROVE DATE FOR PUBLIC HEARING ON BUDGET & APPROPRIATIONS ORDINANCE 2022-1**

The Public Hearing on Budget & Appropriations Ordinance 2022-1 is scheduled for September 12, 2022, at 7:00 pm.

**XVI. EXECUTIVE SESSION TO DISCUSS PERSONNEL AND LITIGATION**

At 8:03 p.m. Secretary Gagne **moved to go into Executive Session to discuss items relating to personnel and litigation and to reconvene to take action.** Trustee Jumonville seconded the motion.

**ROLL CALL VOTE:**

<b>AYES:</b>	<b>Burroughs</b>	<b>Cherry</b>
	<b>Gagne</b>	<b>Jumonville</b>
	<b>Morrison</b>	
 <b>NAYS:</b>	<b>NONE</b>	
 <b>ABSENT:</b>	<b>Casburn, Stock</b>	<b>ABSTAIN: NONE</b>

**MOTION CARRIED**

At 8:10 p.m. Trustee Morrison **moved to reconvene to the Regular meeting to take action.** Trustee Cherry seconded the motion.

**XVII. SEMI-ANNUAL REVIEW OF EXECUTIVE SESSION MINUTES**

Secretary Gagne **moved to withhold release of the Executive Session Minutes for the Regular Board Meetings for the 6 month period ending June 30, 2022, into the public record.** Trustee Cherry seconded the motion.

**AYES: ALL NAYS: NONE**

**ABSENT: Casburn, Stock ABSTAIN: NONE**

**MOTION CARRIED**

**XVIII. OLD BUSINESS**

None

**XIX. NEW BUSINESS**

The Library Staff Policy Handbook was reviewed by HR Source staff attorney; some changes are recommended to update and modernize existing policies as well as to add a policy regarding the Library's IMRF program.

**XX. ADJOURN**

Secretary Gagne **moved to adjourn the meeting.** Trustee Cherry seconded motion.

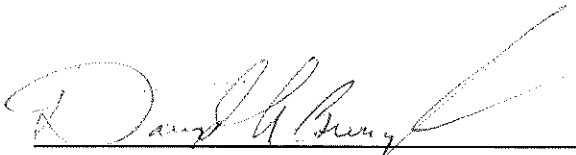
**AYES: ALL NAYS: NONE**

**ABSENT: Casburn, Stock ABSTAIN: NONE**

**MOTION CARRIED**

The Regular Meeting of the Board of Trustees of the Town and Country Public Library District was adjourned at 8:15 p.m.

  
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Kelly Gagne, Secretary

  
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David Burroughs, President