

**MINUTES OF THE REGULAR MEETING
BOARD OF TRUSTEES
TOWN AND COUNTRY PUBLIC LIBRARY DISTRICT
APRIL 11, 2022**

PRESENT: President David Burroughs, Vice-President Heidi Casburn, Secretary Kelly Gagne, and Trustees Mary Cherry, Ann Jumonville, Karen Morrison, and Rebecca Stock; and Library Director Emily Hoffman.

ABSENT: None

ALSO PRESENT: Staff Members Suzann Gemini, Dwayne Nelson, and Kathy Semrick; Friends of the Library President Joan Hansen.

I. CALL TO ORDER

President Burroughs called the Regular Meeting of the Board of Trustees of the Town and Country Public Library District to order at 7:15 p.m.

II. ROLL CALL

President Burroughs requested the roll be called. All were present.

III. ADDITIONS TO THE AGENDA

None

IV. ADOPTION OF THE AGENDA

Trustee Cherry **moved to adopt the agenda as written.** Trustee Morrison seconded the motion.

AYES: ALL

NAYS: NONE

ABSENT: NONE

ABSTAIN: NONE

MOTION CARRIED

V. APPROVAL OF MINUTES FROM PREVIOUS MEETING(S)

Minutes for the Committee of the Whole and the Regular Session of the Regular Meeting on March 14, 2022, were discussed.

Trustee Jumonville **moved to approve the Committee of the Whole Minutes and the Regular Session Minutes of March 14, 2022, as written.** Trustee Cherry seconded the motion.

AYES: ALL

NAYS: NONE

ABSENT: NONE

ABSTAIN: NONE

MOTION CARRIED

VI. PUBLIC COMMENT

None

VII. FRIENDS OF THE LIBRARY

Joan Hansen of the Friends reported that the Book Nook is taking off, with the best month ever for donations as in person programming has resumed.

Preparations for the plant sale, scheduled for May 6th and 7th, are ramping up. Fliers have been distributed, online ordering is live and orders are being received.

The friends have seen an increase in participation and are hoping to welcome new members going forward.

VIII. TREASURER'S REPORT

Expenditures for March were below the Library's target, helping to further the long term budget goals. As anticipated, no tax income was received in March. There was \$774,712.99 cash on hand on March 31, 2022. 1 CD in the amount of \$250,000.00 matured EOM March; 1 additional CDs in the same amount is maturing EOM April. Acting Treasurer Burroughs **moved to approve the Treasurer's Report for March 2022, and to enter the trial balance ending March 31, 2022, into the public record.** Secretary Gagne seconded the motion.

AYES: ALL

NAYS: NONE

ABSENT: NONE

ABSTAIN: NONE

MOTION CARRIED

IX. DRAFT STRATEGIC PLAN 2022-2024

Adjustments to the color scheme were made to the Draft Strategic Plan. Formatting changes and corrections have been made per earlier discussion. The section on the Process for Strategic Plan Development was drafted and discussed.

3. Finance –

- a. Finance committee will be meeting in early May to discuss reviews and salaries that will be reviewed by the Board and voted on in June to take effect in July.

4. Building and Grounds – None

XIII. OLD BUSINESS

None

XIV. NEW BUSINESS

None

XV. ADJOURN

Secretary Gagne **moved to adjourn the meeting.** Trustee Stock seconded motion.

AYES: ALL

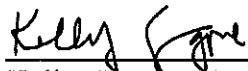
NAYS: NONE

ABSENT: NONE

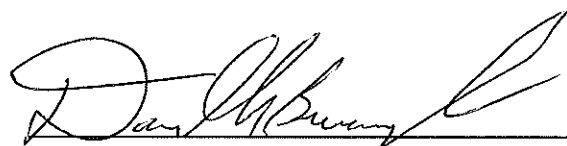
ABSTAIN: NONE

MOTION CARRIED

The Regular Meeting of the Board of Trustees of the Town and Country Public Library District was adjourned at 7:55 p.m.



Kelly Gagne, Secretary



David Burroughs, President