

**MINUTES OF THE SPECIAL MEETING
BOARD OF TRUSTEES
TOWN AND COUNTRY PUBLIC LIBRARY DISTRICT
OFF-SITE ELECTRONIC MEETING
FEBRUARY 15, 2021**

PRESENT: President David Burroughs, Treasurer Stephanie Butler, Secretary Kelly Gagne, Trustees Phil Albano and Heidi Casburn and Library Director Emily Hoffman.

PRESENT ON SITE: None due to Library weather closure

ABSENT: Vice-President Aimee Miller and Trustee Elizabeth Olson.

ALSO PRESENT: Staff Members Tim Fitzpatrick, Karen Flamand, Suzann Gemini, Kathleen Hanson, Gina Knowlton, Dwayne Nelson, and Kathy Semrick; Friends of the Library President Joan Hansen.

LATE ARRIVALS: None.

I. CALL TO ORDER

President Burroughs called the Special Meeting of the Board of Trustees of the Town and Country Public Library District to order at 7:17 p.m.

II. ROLL CALL

President Burroughs requested the roll be called. All were present with the exception of Vice-President Miller and Trustee Olson.

III. PUBLIC COMMENT

None.

IV. STRATEGIC PLAN DISCUSSIONION

The recent Staff Questionnaire origins and results were discussed. The Questionnaire was developed using examples from similar library initiatives and adjusted to fit our Library. The goal was to assess how the Library Staff sees the Library now and what their vision is for the Library's future.

14 of 20 Staff members responded to the survey and the responses were generally in alignment regarding the Library's current status as well as aspirations. The survey results will be used to help develop the Strategic Plan, including the goals of increasing Library Card possession rates in the District and adopting an IMRF option for Library Staff.

The general consensus for the Strategic Plan is to use the current Board and Staff resources to develop a forward facing, high level living document to act as a guide for the Library now and into the post pandemic future.

A team consisting of current and/or departing Board members, Director Hoffman, and senior Library Staff members will work together to develop a Strategic Plan.

V. EXECUTIVE SESSION TO DISCUSS PERSONNEL AND LITIGATION

None.

VI. ADJOURN


At 8:46 p.m. Trustee Casburn moved to adjourn the meeting. Treasurer Butler seconded the motion.

AYES: ALL NAYS: NONE

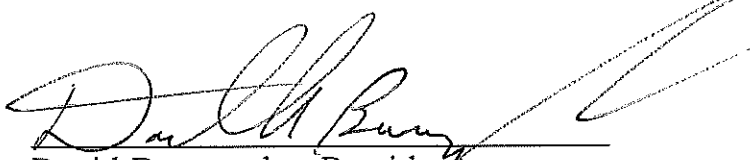
ABSENT: Miller, Olson ABSTAIN: NONE

MOTION CARRIED

The Special Meeting of the Board of Trustees of the Town and Country Public Library District was adjourned at 8:46 p.m.



Kelly Gagne, Secretary



David Burroughs, President