





resulting in significantly reduced costs to the Library. The anticipated cost savings would pay for the upgrade at 5 months and result in long term energy savings. Treasurer Butler **moved to approve the LED Lighting Retrofit Project with Ensol, at a cost not to exceed \$2600.00.** Trustee Albano seconded the motion.

**ROLL CALL VOTE:**

<b>AYES: Albano</b>	<b>Burroughs</b>
<b>Butler</b>	<b>Casburn</b>
<b>Gagne</b>	<b>Olson</b>

**NAYS: NONE**

**ABSENT: Miller      ABSTAIN: NONE**

**MOTION CARRIED**

**X. LIBRARY DIRECTOR'S REPORT**

The Library Director's report was reviewed, including the following topics:

- Several building issues were addressed regarding lighting, heating, and cleaning/maintenance.
- Megan Shumaker and Gina Knowlton have initiated a dedicated Winter Reading Program and sign-up has already begun.
- Curbside service is ongoing with very positive patron feedback for great Library Staff support.
- Usage of digital content continues to be very strong. Staff is discussing addition of a new streaming video service.
- Library Director and Staff will discuss post COVID plans for continuation of programming.
- Preparations will be made to transition back to allow very limited patron visits when our Region transitions from Tier 3 to Tier 2 of the Mitigation Plan in Illinois.

**XI. STRATEGIC PLAN DISCUSSION**

Director Hoffman shared several Strategic Plans from area Libraries. The general consensus is that these Strategic Plans are at a very high level and seem to be more public facing than our previous Strategic Plans. The merits of a high level Strategic Plan of this sort versus the more detailed operational plan outlining specific goals were discussed. The idea of a (2) pronged approach was discussed:

- The first objective would be for the current Board, Staff, and patrons to generate a high level Strategic Plan before the end of the current Board Members' terms expire.

- The second objective would be to develop a more detailed Operational Plan for the Library to use to navigate the changed landscape post pandemic, using the High Level plan as a driver.

**XII. FINE FREE DISCUSSION**

Discussion centered around whether or not to make the Fine Free policy permanent rather than a courtesy offered to our patrons during the pandemic. Most libraries in the area have taken the step to stay fine free post pandemic, charging patrons for replacement of lost material, but not late fees. The change would be a loss of revenue to the Library, but would support our community in difficult times and beyond. Secretary Gagne **moved to adopt a permanent Fine Free Policy at the Library.** Trustee Olson seconded the motion.

<b>AYES:</b>	<b>ALL</b>	<b>NAYS:</b>	<b>NONE</b>
<b>ABSENT:</b>	<b>Miller</b>	<b>ABSTAIN:</b>	<b>NONE</b>

**MOTION CARRIED**

**XIII. LIBRARY STAFF REPORTS**

None

**XIV. COMMITTEE REPORTS**

1. Personnel – None.
2. Policy – Parental Leave Policy still needs to be drafted.
3. Finance – None.
4. Building and Grounds – None.

**XV. EXECUTIVE SESSION TO DISCUSS PERSONNEL AND LITIGATION**

No need for Executive session this meeting.

**XVI. OLD BUSINESS**

None

**XVII. NEW BUSINESS**

Trustee Albano has been in contact with the County Map Maker to get a pdf of an updated map.

**XVIII. ADJOURN**

Trustee Albano **moved to adjourn the meeting.** Trustee Casburn seconded the motion.

**AYES: ALL**


**NAYS: NONE**

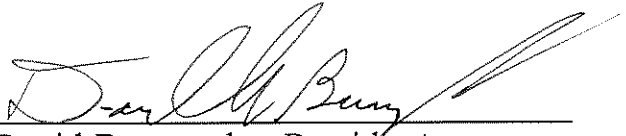
**ABSENT: Miller**

**ABSTAIN: NONE**

**MOTION CARRIED**

The Regular Meeting of the Board of Trustees of the Town and Country Public Library District was adjourned at 9:43 p.m.

  
\_\_\_\_\_  
Kelly Gagne, Secretary

  
\_\_\_\_\_  
David Burroughs, President